


## ASC Tutorial

### Outline Agreement Print Preview

#### **Overview:**


The ability to review an outline agreement directly from the Create Contract (ME31K) and Change Contract (ME32K) transactions has been added in AASIS.

#### ME31K

<b>Create Contract : Item Overview</b>					
					
Agreement		Agreement Type	NV	Agmt Date	06/01/2011
Vendor		100000000	SAMPLE VENDOR	Currency	USD
Outline Agreement Items					

#### ME32K

<b>Change Contract : Item Overview</b>						
						
Agreement		4600016201	Agreement Type	NV	Agmt Date	10/16/2008
Vendor		100062181	Bull Shoals Lake Marina Inc	Currency	USD	
Outline Agreement Items						

The  **Print Preview** button has been added to the toolbar area of the transaction and has the same functionality as in ME21N (Create Purchase Order) and ME22N (Change Purchase Order).

In ME31K you will be presented with a reproduction of the document without a document number. This will give you the ability to review the document for errors prior to saving.

The print preview to an existing document will show the entire document as changed but not the Amended Award header until saved.